

Terms and Conditions for Online Training of Modecsoft ElectricalOM Software

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1. Introduction

These Terms and Conditions ("Terms") govern your participation in online training sessions provided by Modecsoft Ltd ("we", "us", or "our"). By registering for or participating in our training, you agree to comply with these Terms.

2. Training Delivery

2.1 All training is delivered online via Microsoft Teams and is scheduled on Fridays.

2.2 Training sessions may include attendees from other companies, as bookings are not company-specific.

2.3 Company-specific training can be arranged for a minimum booking of 20 attendees.

2.4 We reserve the right to change or cancel training dates. Notifications will be sent in such cases, and alternative dates will be provided.

3. Course Content and Requirements

3.1 An overview of the content for each course can be found here:

https://electricalom.com/site/training_uk.php.

3.2 To confirm your booking:

- Payment must be made, or a Purchase Order form provided.
- A full list of attendees' names and direct email addresses must be submitted, at least 7 days before the training date.

3.3 Invitations to the Microsoft Teams training will only be provided once these requirements are fulfilled.

3.4 Attendees requiring additional licences must register their details on our website at least two (2) days prior to the training using their work email addresses. A trial licence activation number will then be issued.

3.5 No additional software is required; the licence activation number can be entered directly into the software being used.

4. Training Licence Terms

4.1 A link to request and activate a training licence will be sent in the invite to the training session.

4.2 Trainees need to ensure they signup and request activation of training licences at least 3 days prior to the date of the first course

4.3 The training licence activation number will include access to all training-required features for 3 months and will then become invalid.

4.4 Trainees must use either the official release version, current at the time of training or the latest beta testing version of the software with the training licence.

5. Registration, Payment, and Training Schedule

5.1 Registration is confirmed upon receipt of the full payment or a valid Purchase Order form.

5.2 Training must be completed within three months of the invoice date. Failure to attend within this period will result in forfeiture of the booking, and no refunds will be issued.

5.3 Group training bookings for between four (4) and ten (10) attendees may be split across no more than two (2) separate training sessions.

5.4 For company-specific training bookings of 20 attendees, all participants must attend on the same scheduled training date. Splitting across multiple sessions is not permitted.

6. Access and Use of Materials

6.1 Training materials are provided for personal use only.

6.2 Sharing, distributing, or recording any part of the session is strictly prohibited.

7. Prohibition of Recording and Use of AI Tools

7.1 Participants are prohibited from:

- Recording sessions using any method, including video, audio, or screen capture tools.
- Using artificial intelligence tools or software for automated recording or transcription during the training.

7.2 As this is a paid service, recording is not permitted. The session's content, including live demonstrations and specialised insights, is part of an exclusive training experience designed for real-time interaction and personalised learning. Recording could unintentionally lead to unauthorised redistribution, impacting the value for all paying participants.

7.3 Any violation of this policy will result in the immediate removal of the violating participant and all attendees from the same company. No refunds will be issued under these circumstances.

8. Cancellation and Refund Policy

8.1 Cancellations can be made anytime.

8.2 No refunds will be issued for cancellations made after a training session is booked.

9. Intellectual Property

All content, including videos, presentations, and supplementary materials, remains the property of Modecsoft Ltd. Participants are granted a limited, non-transferable licence to use the materials for personal purposes.

10. Limitation of Liability

We are not responsible for:

- Technical issues caused by participants' equipment or internet connection.
- Misinterpretation of training content.

11. Privacy and Data Protection

11.1 Your personal data will be handled in accordance with our Privacy Policy, available at <https://electricalom.com/site/privacy.php>

12. Code of Conduct

12.1 Participants are expected to:

- Be respectful to trainers and other participants.
- Avoid disruptive behaviour.

12.2 Failure to adhere to these guidelines may result in removal from the training without a refund.

13. ElectricalOM User Licence Agreement

13.1 All trainees participating in the training are also subject to the terms outlined in the ElectricalOM User Licence Agreement.

13.2 By attending the training, participants confirm their agreement to comply with the terms of the User Licence Agreement.

14. Amendments and Updates

14.1 We reserve the right to amend these Terms at any time.